



TOWN OF FREEPORT, MAINE

Codes Enforcement Officer
30 Main Street
Freeport, ME 04032
Phone: 207-865-4743 x 102
Email:freeder@freeportmaine.com

Certificate of Occupancy Checklist

You must complete the following prior to calling to schedule your final inspection:

- a. All prior necessary inspections passed before C.O. inspection.
- b. Adequate outside lighting at exits.
- c. All stairs in and handrails in where needed.
- d. All required plumbing fixtures set and operable; all others set or capped.
- e. Kitchen sink in and operable.
- f. Hot and cold running water.
- g. One complete bathroom (sink, toilet and tub or shower or both).
- h. Smoke detectors where required.
- i. All sheetrock in and taped.
- j. Basement door and door from garage to house installed, with sweep.
- k. All electrical outlets and switches set, and fixtures set or covered.
- l. Electric panel labeled and bonded to water system.
- m. All outlets and G.F.I.'s where required.
- n. Furnace running, back flow preventer, oil line shut-off present and fuel line protected, clearance for smoke pipe.
- o. Furnace room enclosed if in habitable area.
- p. Well Permit (if applicable) submitted and on file with the Freeport Codes Enforcement Department.
- q. Sprinkler Permit (if applicable) submitted and on file with the Freeport Codes Enforcement Department.
- r. Where required by the radon, energy and/or ventilation codes, third party inspector certification is required with the energy compliance form posted and submitted per code.

When you are ready to schedule your inspection, please call the Building Inspector at (207)865-4743 ext. 107.